Classroom/Course Syllabus 2025-2026

**Richmond County Technical Career Magnet School**

3200B Augusta Tech Drive

Office: 706-823- 5580

**Course** **Instructor:** B. Jackson

Room: 121 D

**Email**: [jacksbr3@boe.richmond.k12.ga.us](mailto:jacksbr3@boe.richmond.k12.ga.us) or Canvas Message

**Phone**: Text only please 762-233-8451

**Course Description:**

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| --- | --- | --- |
| **Human Anatomy & Physiology**  This course explores the structure and function of the human body, integrating anatomy (body structure) and physiology (body function). Students will study major body systems, understand how they work individually and together, and relate this knowledge to health and disease. | **7th Grade STEAM/STEM**  This course will be an exploration of the scientific concepts and ideals that science classes are built upon. We will dig in to labs, explore engineering, and share our findings, thoughts, and hardships. | **Forensic Science**  Students will learn the scientific protocols for analyzing a crime scene, chemical and physical separation methods to isolate and identify materials, how to analyze biological evidence, and the criminal use of tools, including impressions from firearms, tool marks, arson, and explosive evidence. |

**Materials:** NEEDED in class each day

* Laptop
* Composition Notebook or 3-ring binder or section within a binder with loose leaf notebook paper
* Writing Utensils (Pencils /Ink Pens)
* Colored Pencils (optional)
* Glue sticks (0ptional)
* Earbuds/Headphones

Students, it is very important that you bring the materials you need to class every day. You will not be excused to retrieve items from other teachers’ classrooms or your lockers.

**Classroom Expectations:** Students are expected to…

* Be Respectful
  + Speaking to the teacher, other students in the room, visitors, and other staff in a manner that they would expect.
  + Listen when others are talking.
  + Use appropriate language.
  + Be prepared and ready to learn every day.
* Have Integrity
  + Do your own work! You have a great mind, let’s see what you can come up with.
  + Stand up for injustice (with respect).

*Enter/Exit the room: Students* are to enter quietly. There will be an activity for you to get started on immediately. At the end of class students are expected to pack up and leave only when they have been dismissed. You should leave quietly and report to your next class.

*Bathroom breaks/passes: Passes* outside of scheduled breaks are at the discretion of the teacher and will be issued as needed on a case-by-case basis.

**Attendance**

It is important to be present and in your place. It is harder to catch up than it is to keep up. Make yourself aware of the make-up policy so you know the expectations and your responsibilities.

**Coursework**

*Assignments*: Anything that is to be *turned in* should have your name, class period, and date. Students will turn in paper and electronic assignments. It is very important that you get work turned in for grades.

* All paper assignments are to be turned into the Turn-In basket. The location of the basket(s) sometimes changes, so check with the teacher for the location. **DO NOT** put anything on the teacher’s desk, front demo table, or leave items on your workspace without express instruction.
* Projects: **Due dates** are given in advance; this is the **last day the project will be accepted**. Projects may be turned in early.
  + Missed project due dates, see teacher

*Make-up* Work: It is the student’s responsibility to make arrangements for make-up work. Students should see the teacher within the first three days *after an absence* for instructions or check Canvas.

*Lab Work***:** Failure to adhere to the lab safety rules during lab work will result in not being able to participate in the lab and an alternate assignment will be given. If the alternate assignment is not completed students will receive a **zero**. **No** type of horseplay will be tolerated. Students are expected to work within their own assigned groups.

* There will be at least one lab a week (guaranteed major grade).

**Grades**

Grading will be done based on the Richmond County grading policy.

* Due dates are important and should be adhered to. Assignments not turned in on time will be subject to the new district policy.
  + One day grace period, after the first day you will lose 5% daily for five days.
    - Any day after the 5 days and the –25% will apply to the grade.
  + After the 10th day the assignment will no longer be accepted. **This does not apply to projects!**
* Grades will be entered weekly. For late assignments, they are entered as they are graded but may not be top priority.

**Tutoring**

Available after school on Tuesday and Wednesday from dismissal until 4:30. Students will need to let the instructor know they plan to stay and have plans to get home. Rides must be on time for pick-up. If you need extra help, you can contact me via Canvas, text message (number above), Remind, or email.

**Disciplinary Policy**

1st Offense-Warning

2nd Offense-Parental contact

3rd Offense-Refocus Station

4th Offense-Parent/Teacher Conference

5th Offense-Before/After School Detention

6th Offense-Administrative Referral

Severe Clause--Steps may be eliminated if the student’s behavior is severe enough to require disciplinary action by any administrator. In this case the student will be immediately sent from the class to the office, or the front office will be contacted and asked to send someone to escort the student from the class to an administrator.

**Electronic Device Policy**

Technology has become an integral part of our society and a powerful tool for learning. In this class, we will use technology for activities such as research, classwork, and even labs. While we will utilize the use of technology in this classroom, this will be done at specific times. CELL PHONES ARE NOT ALLOWED TO BE OUT! Any cellphone that is out, on or in use during class without permission will result in a disciplinary action. Please refer to the RCSS Cell Phone Policy.

**Directions**: Read and complete the information below. Return (***only***) this sheet to the teacher.

I have read the above syllabus and acknowledge the guidelines set forth in this document. I will check my student’s progress in Canvas and Infinite Campus and reach out if there are any questions. Please return this page once it is signed. \*\*Parents please leave your preferred method of contact at the bottom\*\*

Student Name (printed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Name (printed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent Signature**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Preferred means of communication** (Please *check and fill in information corresponding to your selection* **OR** *number your communication preferences and provide the information* for your selections)

In case of educational updates or concerns. Please include any other information that is pertinent.

\_\_\_\_ **Telephone call**

Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ **Text message**

Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ **Email address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*Parents, one more thing... I want to get to know your student and there’s no one who knows them like you. Would you share something about your student below? It could be something corky, important, or the last funny thing they did. Any insight would be great and might help me this year.\*\*